

**BRIARWOOD ACTION ASSOCIATION
BOARD MEETING
DECEMBER 12, 2016**

Present: Treasurer Jerry Hurocy, Vice President Diana Thom, Rich Bay, Nick Wilcox, Josh Brower, John Steel

Absent: Alecia Powell, Larry Dean

Pre-meeting: Robin and Dale Pate present plans and applications for Board approval for a new build on Brandywine.

Dave Von Arx from Von Arx Engineering is present to discuss the proposal for the feasibility studies for alternate access into Briarwood Estates off Stonehouse Road and for the bridge repair/replacement.

Meeting Called to Order at 7:08 pm by Treasurer Jerry Hurocy.

Minutes taken by: Jeannie Hurocy

Minutes of last meeting read: The November 21, 2016 Minutes were distributed and read. **Motion to approve Minutes by Rich Bay, 2nd by John Steel. Motion carries unanimously.**

Financials: The Financial Report was distributed and presented by Treasurer Jerry Hurocy. **Motion to accept the Financial Report as given by Diana Thom, 2nd by Nick Wilcox. Motion carries unanimously.**

Rich Bay motions to move \$10,000 from Builders Escrow Account to the Operations Account, 2nd by Diana Thom. Motion carries unanimously.

Utilities Report: The Utilities Report was distributed and presented by Treasurer Jerry Hurocy. **Motion to accept the Utilities Report as given by Rich Bay, 2nd by Diana Thom. Motion carries unanimously.**

Diana Thom motions to accept Cochran Engineering's bid on the engineering of the chlorination/dechlorination system, 2nd by Josh Brower. Motion carries unanimously.

Architectural Committee: **Rich Bay motions to accept the building plans presented by Robin and Dale Pate, 2nd by Diana Thom. Motion carries unanimously.**

Dams Report: Chad Queen has cut the dam.

Lake and Beach Report: Rich Bay states he has noticed a beaver in the lake again. John Steel states the trapper we have used previously has not provided proof of trapping as we have asked. Nick Wilcox will contact a trapper he knows and see if he is available to trap.

Security Report: Nothing to report.

Rules and Regulations: Nothing to report.

Website: Nothing to report.

Roads: The Board discussed the feasibility studies proposed by Von Arx Engineering. **Josh Brower motions to accept the bids from Von Arx Engineering to forward with feasibility study for the bridge and the alternate entrance, 2nd by Diana Thom. Motion carries unanimously.**

Park and Entrance: Some of the entrance signs have been repainted. The remainder will need to wait until spring.

The Board went into Closed Session to discuss Legal, Lots and Back Dues.

The Board returned to Open Session.

Old Business: Jerry Hurocy is still working on the list of Briarwood properties for sale.

Josh Brower will place the tractor up on some for sale sites.

New Business: **Rich Bay motions for a Holiday Bonus of \$250 be given to both the maintenance workers, 2nd by Diana Thom. Motion carries unanimously.**

Treasurer Jerry Hurocy states the Treasury/Utilities computer needs a Quickbooks update. **Rich Bay motions to update the Treasury/Utilities computer with Quickbooks 2017, 2nd by Nick Wilcox. Motion carries unanimously.** Jerry Hurocy will purchase and install the new program on the BAA Treasury/Utilities computer.

Nick Wilcox will contact a trapper he knows to trap the coyotes (it is trapping season for them) and also for the beavers.

Diana Thom states there is a tree near the entrance that may come down during an ice storm. Jerry Hurocy will have Maintenance take care of it.

Motion to adjourn meeting at 8:47 by John Steel. Meeting adjourned.

